

# *Operational Procedures PFLAG*

*Titles*

*and*

*History*



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# Candidacy & Title Rules

## Candidate Title Bond Amounts:

- King, Queen, and Xeen of PFLAGSC - \$100.00
- Prince, Princess, and Princet- \$70.00
- Mr., Miss, Ms., and Mx PFLAG Spokane Prides - \$50.00
- Duke, Duchess & Duchet- \$40.00

### **\*Candidate Bonds are Non-Refundable\***

**\*All Titles will be voted upon through an Application and Competition process\***

## Candidacy:

- All Candidates must fill out and turn in an application if they wish to fulfill a fundraising opportunity for their community.
- All Candidates that pass the application process, will be given an opportunity in the competition.
- Bonds are due one month before each Pageant, at that time your fundraiser begins.
- All Candidates will be required to have a Candidate Fundraiser. The Candidate will be required to raise at least half of their Bond.
  - Fundraisers can include and are not limited to Raffles, Sponsorships, Auction Baskets, and Raffel Baskets. Honestly, anything to raise money legally. Feel free to reach out to the Board of Directors with any questions!
  - The Prince, Princess, and Princet do not have to do a fundraiser, just pay the bond.
- All Title holders must be at least 21 years of age, except the Duke, Duchess, or Duchet Titles, who may be 18+.
- All Title holders can be removed from their position, at any time, by a two-thirds (2/3) vote of the Board of Directors.
- All Title holders must abide by and follow PFLAGSC's Code of Conduct and Conflict of Interest policy.
- PFLAG understands that life does happen if something Occurs you must give the Board of Directors a (24) twenty-four-hour notice. It will be voted on by the board to excuse the absence or not. You may have to do additional events to make up for excused absences. If you are unexcused, you will be removed from your title.

## Competition:

- A. Judges Interview/ Q&A
- B. Evening Wear
  - PFLAGSC – King, Queen, and Xeen – Show Your Glitz and Glam
  - PFLAGSC – Prides – Show Your Pride
  - PFLAGSC – Duke, Dutchess, and Duchet – Show Your Love for the Community
- C. Entertainment / Lip-sync Preference
  - a. Judges will vote 1-10 on a scorecard for each Section, and the Candidate with the overall highest accumulated points from all sections will be the winner.
    - 1) The Board of Directors will choose the judges for each pageant.
    - 2) The Candidate that raised the most from their tips, shall receive five (5) bonus points.
    - 3) The Candidate that raised the Second most from their tips, shall receive three (3) bonus points.
    - 4) The Candidate that raised the most money in the Fundraising portion will receive seven (7) bonus points.
- Titles shall Include: Mx, Mr., Ms., or Miss
  - **PFLAG Spokane King, Prince, Mr. Pride, and Duke:**
    - These are Male presenting titles. These Titles shall receive a Crown and Medallion, for the Title holder to keep, after fulfilling their responsibilities.
  - **Queen, Princess, Miss Pride, Ms. Pride, and Duchess:**
    - These are Female presenting titles. These Titles shall receive a Crown and Medallion, for the Title holder to keep, after fulfilling their responsibilities.
  - **Xeen, Princet, MX Pride, and Duchet:**
    - These are gender-neutral presenting titles. These Titles shall receive a Crown and Medallion, for the Title holder to keep, after fulfilling their responsibilities.
- For the Highest Titles, King & Queen, respectfully, there shall only be two (2) finalists that accept either position.
  - Except for Xeen or a mixture of the two, will be allowed.

## **Titles & Responsibilities**

All Title holders will have duties and responsibilities to complete and uphold during their year. Once the application is signed the Title holder agrees to the terms and conditions of these Bylaws and Operational Procedures. The Board of Directors is here to help you succeed, if you have any questions or need help, please ask! No such thing as a dumb question!

## **Advisory Council**

The advisory council shall consist of past Kings, Queens, and Xeens of PFLAG who have finished their year, in good standing. It shall be the responsibility of the Advisory Council to support the following years positively.

The Advisory Council Shall:

- Bring new, fresh ideas to the Board.
- Support PFLAG as a whole and help it grow into the future.
- The King, Queen, and Xeen respectfully, will be an honorary member for life, without a vote! You can always be a paid member to vote, at the general meeting.

## **Step-Downs**

1) Each title holder must assign a clean-up crew for each event.

2) **No glitter on tables or glitter/confetti cannons at all**

- **King, Queen, and Xeen:**

- The board will assess yearly to determine how much sponsorship money you have raised. If money is insufficient, they will have it at a bar or a place that meets sponsorship income. May choose three (3) commands each. We'll do an opening number and a final walk each, music cannot exceed ten (10) minutes. With board approval, you may choose the MC's for the night. You may have a program with ad sales to help offset the cost of the program, if ads do not reach the cost of the program all ad sales will be sent back, and no program will go to print.

- **Prince, Princess, and Princet:**
  - You are there for the King, Queen, or Xeen, assisting them in their every need their success is your success. You will step down at the Annual Ball, Auction, and Awards Ceremony. You may have one (1) command each and will Perform a Final Walk not to exceed ten (10) minutes in length.
- **Mr. Miss, Ms., and Mx Prides:**
  - You will step down at Nyne Bar and Bistro. You will not have a program unless you raise the money for it. You may have two (2) commands each. Will do an opening number and final walk music not to exceed ten (10) minutes in length.
- **Duke, Duchess, and Duchet:**
  - You will step down at Nyne Bar and Bistro. You will not have a program unless you raise the money for it. You may have two (2) commands each. Will do an opening number and final walk music not to exceed ten (10) minutes in length.

## **-PGLAG Spokane Kings, Queens & Xeen- -Requirements-**

1. Responsible for **Two (2)** Supporting, Educating, or Advocating events for Spokane's 18+ LGBTQ+ Community.
2. Responsible for **Three (3)** fundraisers within your year.
  - **\$1000.00** for the General fund.
  - **\$1000.00** for the Scholarship fund.
3. During your initial Application process you will need to pick your Prince, Princess, and Princet for board approval. During the Ball, you may crown everyone.
4. Responsible for the Annual Ball. (This will be your step down)

- Get Sponsorships for the Annual Ball, **Sponsorships = How grand of a Ball.**
- Theme, Decorations, Lineup, Entertainment, Venue, and Budget will be your responsibility to get approved by the board three (3) months before the Ball.
- Annual Ball will be in March of each year.
- You may do fundraising for the ball with Board approval.
- May Jointly give out at the Annual Ball PFLAG Member of the Year and PFLAG Business/Non-profit of the Year.
- Finding your Successor. Your Prince, Princess, and Princet are great ideas!

5. Coordinator of the Events Calander with board approval.

6. Supporting and Advocating for the Titles Holder and the LGBTQ+ Community.

7. Responsible for Supporting the monthly Peer Support meeting one (1) time per month. Must attend Board meetings. Will have no vote in Board meetings.

8. During Events and Functions you will be introduced as His, Hers, or Their Royal Majesty's.

9. May choose your years Imperial Family. Give out Family titles to get people involved.

10. The position of title coordinator is there to assist you in any way. They are here for your success.

11. At the end of your year one (1) month before you step down. Each one of you may send up two (2) proclamations to PFLAG Queen Mother & PFLAG King Father. Once the QM and KF unanimously agree you may send them up to the Board of Directors to get the final vote. If the board does not approve your proclamations, you may not resubmit anymore. Choose them wisely. Proclamations may only affect these operational Procedures nothing fanatical.

12. You are the automatic chair of the Fundraising Committee.

13. May grant awards of merit to outstanding humans in the community.

14. All disciplinary actions must be submitted in writing to the board for approval.

15. Once you step down you become automatic members of the Advisory Council.

16. Ahead of Organizing the Float and Table in the Park for Spokane Pride. Organizing tabling for Pride in Perry

## **Events You Must Attend:**

- **March-** PFLAG'S Annual Ball.
- **May-** PFLAG'S Pride Pageant.
- **June-** Pride in Spokane
  - Pride in Perry
- **September-** SAN'S Red Dress Party
- **October-** Odyssey's Masquerade
- **December-** PFLAG'S Annual Holiday Show. (First Saturday in December)
- **January-** PFLAG'S Spokane Duke, Duchess, and Duchet Pageant.  
**\*\*PFLAG Will pay for Masquerade & Red Dress Party\*\***

## **-PFLAG Spokane Prince Royal, Princess Royal, & Princet Royal-**

### **-Requirements-**

1. The title holder will be responsible for, **Two (2)**, events. Specifically, the event must be Supporting, Educating, or Advocating events for Spokane's 18+ LGBTQ+ Community.
2. The title holders will be responsible for responsible for, **Two (2)**, fundraisers within their year. Specifically, the title holders will be responsible for raising,
  - **\$700.00** for the General fund.
  - **\$1000.00** for the Scholarship fund.
3. The title holder must attend Spokane Valley City Council Meetings & Spokane City Council Meetings, at least every other month. Via Zoom or in person is acceptable.
4. The title holder must attend all PFLAG Board and Membership Meetings.
5. The title holder will be introduced as His, Hers, Their, and Royal Highness at all events and functions.
6. The title holder must help get sponsorships for the Annual Ball.
  - Assist the King, Queen, or Xeen to prepare for all events including the Annual Ball.
  - Acquire auction items to Auction off at the Annual ball.



- The Annual Ball will be your Step down.
- May jointly give out (The Windsor Rose Award) for a member of the community recognizing their Exceptional Volunteerism.

### **Events You Must Attend**

- **March-** PFLAG Annual Ball. (Your Step-Down)
- **May-** PFLAG Pride Pageant.
- **June-** Pride in Spokane.  
Pride in Perry.
- **October-** Odyssey's Masquerade
- **December-** PFLAG Annual Holiday Show. (1<sup>st</sup> Saturday in December)
- **January-** PFLAG Duke, Duchess, and Duchet Pageant.  
**\*\*PFLAG will pay for the Masquerade & Red Dress Tickets\*\***

## **-PFLAG Spokane Prides-**

### **-Requirements-**

1. Responsible for **Two (2)** Supporting, Educating, or Advocating events for Spokane's 18+ LGBTQ+ Community.
2. Responsible for **Two (2)** fundraisers within your year.
  - **\$800.00** Each split 50% to the General Fund and 50% to the Scholarship Fund.
3. If you want to get sponsorships for your step-down you may. Income will go towards a Program or anything else you would like.
  - Your Step down is in May.
  - You May jointly give out One Helen Bonser Award.
  - Find your Successor.
4. You will be introduced as His, Hers, Their, and Royal Highness at all events and functions.
5. Must attend all General Membership Meetings and Events listed Below.

### **Events You Must Attend:**

- **May-** PFLAG Pride Pageant
  - **June-** Pride in Spokane, (Help with tabling and float)  
Pride Cruise, Cda Lake (Have fun talking about PFLAG)  
Pride in Perry (Help with Tabeling)
  - **August-** Spokane Pride- Murder Mystery Party
  - **December-** PFLAG's Annual Holiday Show
  - **January-** PFLAG Duke, Duchess, and Duchet Pageant.
- \*\*PFLAG Will Pay for Murder Mystery & Pride Cruise \*\***

## **-PFLAG Spokane Duke, Duchess, and Duchet- -Requirements-**

1. Responsible for **One (1)** Supporting, Educating, or Advocating events for Spokane's 18+ LGBTQ+ Community.
2. Responsible for **Two (2)** fundraisers within your year.
  - **\$200.00** for the General fund.
  - **\$400.00** for the Scholarship fund.
3. Your Step-Down will be in January.
  - Get Sponsorships and sell ads if you want a program at the step-down.
  - Find your successor.
  - May give out love and support awards.
4. Must attend all PFLAG General Membership Meetings and events listed below.
5. Work with Odyssey Youth Movement. Go to their meetings.
6. You will be introduced as His, Hers, There, and Royal Highness at all events and functions.

### **Events You Must Attend:**

- **March-** PFLAG's Annual Ball
- **April-** PFLAG's Pride Pageant
- **December-** PFLAG's Annual Holiday Show.
- **January-** PFLAG's Duke, Duchess, and Duchet Pageant

## **-History of PFLAG Titles-**

The PFLAG Spokane Pride title is where it all started in 2019. The Title has had success raising much-needed funds to help the community. In 2019 the Drew Griffin Award and Helen Bonser Award were also created. In 2021 our Helen Bonser Scholarship fund was created so that we could give out scholarships at the Pride Pageant. In 2024 the PFLAG Board Voted unanimously to add 3 more titles to help foster PFLAG Nationals Mission: Education, Support, and Advocacy these titles were Born: PFLAG Spokane, King, Queen, Xeen, Prince, Princess, Princet, Duke, Duchess, and Duchet.

### **Awards**

**The Drew Griffith Award:** To be given out, once per year, by the board at the PFLAGSC Prides Pageant.

**Helen Bonzer Award:** This will be given out, once per year, jointly by the Prides.

**PFLAGSC Member of the Year Award:** To be given out, once per year, by the Board of PFLAGSC at the annual ball. (Community Vote)

**PFLAGSC Non-Profit of the Year Award:** To be given out, once per year, jointly by the King and Queen, or Xeen of PFLAGSC, at the annual ball. (Community Vote)

**PFLAGSC Business of the Year Award:** To be given out, once per year, jointly by the King and Queen, or Xeen of PFLAGSC, at the annual ball. (Community Vote)

**The Windsor Rose Award:** Given out jointly by the Prince and Princess of PFLAGSC at the annual Ball, once per year. This award is intended for a member of the community in recognition of their exceptional volunteerism.

**The Lucian Memorial Award:** To be given out by the Board of Directors at the annual ball, once per year. This award is intended for a member of the community who is a leader in the community. (Community Vote)

**Celebrating Our Youth Award:** To be given out by the Board of Directors at the annual ball, once per year. This Award is intended for a Parent for the amazing work with the youth in the community. (Community Vote)

**Ally of the Year Award:** This award is intended for an Outstanding Ally of the community. It is given out once per year at the annual ball. (Community Vote)

# **-PFLAG Imperial Family-**

## **-Founders of Titles-**

**Imperial Queen Mother of all PFLAG Spokane-** *Paradise Rose St. James*

**Imperial King Father of all PFLAG Spokane-** *Terry Auclair St. James Lucian*

**Imperial Princess of all PFLAG Spokane-** *Janet Rose St. James Phoenix*

**Imperial Prince of all PFLAG Spokane-** *Leonard Jenkins Rose St. James*

**Queen Mother of PFLAG Spokane Prides-** *Savannah SoReal St. James*

**King Father of PFLAG Spokane Prides-** *Drew Parker*

**Godmother of the PFLAG Spokane Prides-** *Christina Phoenix St. James*

**\*\*No More Imperial Family Members May be added \*\***

**\*\*No More Titles May Be Added to these Operational Procedures\*\***

To Change these operational procedures of titles you must get a unanimous vote from the King Father & Queen Mother of All PFLAG Spokane. The board is like the Prime Minister if it deals with finances, you must get a Board Vote.

- Once either KF or QM passes away the other still living can replace said person. The 1<sup>st</sup> KF or QM to pass a section must be made in these Operational Procedures to keep that history.
- The Septer & Queen/Xeen Pin is passed down each year and is the property of the PFLAGS Imperial Family. If either gets misplaced, Lost, Stolen, or broken it will be up to the Queen/Xeen to pay 5X the price of each item which has been personally customized.

**\*\*Royal Colors are Blue, White, and Gold\*\***

## -Past PFLAG Spokane Prides-

Number	Mr.	Miss	Ms.	MX
#1 2016-2017	Great Dane	LeLani SoReal Phoenix	Leshay St. James	XXXXXXXXXX
#2 2017-2018	Marvin Wilson	Anastatia Von Guttenberg	Arianna D. Spanic	XXXXXXXXXX
#3 2018-2019	Tobe Danials	Beyonce St. James	XXXXXXXXXX	XXXXXXXXXX
#4 2019-2020	Terrance Mitchel	Mary A Bottom	Christina Phoenix St. James	XXXXXXXXXX
#5 2020-2021	X Pandemic X XXXXXXXXXX COVID	X Pandemic X XXXXXXXXXX COVID	Christina Phoenix St. James	X Pandemic X XXXXXXXXXX COVID
#6 2021-2022	Dylan Tank	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
#7 2022-2023	XXXXXXXXXX	Marajane Bluz	XXXXXXXXXX	XXXXXXXXXX
#8 2023-2024	Fanny DeVito	Victoria St. James	XXXXXXXXXX	XXXXXXXXXX
#9 2024-2025				

## -PFLAG Spokane Advisory Council-

### -Past Kings, Queens, and Xeen-

Number	King	Queen	Xeen
#1 2024-2025	<b>K.F. #1</b> Terry Auclair Rose St. James Lucian	<b>Q.M. #1</b> Paradise Rose St. James	XXXXXXXXXXXXXX
#2 2025-2026			

## -PFLAG Spokane Prince Royal, Princess Royal, Princet Royal-

Number	Prince	Princess	Princet
#1 2024-2025	Leonard Jenkins Rose St. James	Janet Rose St. James Phoenix	Barb Silvey Rose St. James
#2 2025-2026			

## **-PFLAG Spokane Duke, Duchess, and Duchet-**

<b>Number</b>	<b>Duke</b>	<b>Duchess</b>	<b>Duchet</b>
#1 2025-2026			
#2 2026-2027			

## **-PGLAG Events Calendar-**

- **January-** Duke, Duchess, and Duchet Pageant.
- **March-** Annual Ball, Auction, and Awards Ceremony.  
(King, Queen, Xeen Pageant)
- **May-** Mr. Miss, Ms. Mx, Pride Pageant.
- **June-** Spokane Pride.
- **July-**MONTH OFF
- **August-** Annual Helen Bonzer Community BBQ or Dinner.
- **September-** Annual Meeting
- **December-** PFLAG Annual Holiday Auction & Show.

## **-OATH OF OFFICE-**

**As a leader in the LGBTQ+ Community, you will now be asked to take  
PFLAG'S Oath of Office.**

**Do you Sincerely Promise to Support and Defend Spokane's LGBTQ+  
Community?**

**Do you Sincerely Promise to uphold the position of \_\_\_\_\_**

**With Dignity and Respect?**

**By the authority vested in us the PFLAG Board of Directors,**

**Please rise, Wave, and Greet your people.**

# -History Of Crowns-



( \_\_\_\_\_ Queen or Xeen \_\_\_\_\_ ) ( \_\_\_\_\_ King or Xeen \_\_\_\_\_ )



Princess, Princet, Prince



Spokane Prides



Duchess, Duchet, Duke

# **-Pageant Script-**

## **PFLAG Spokane Anthem-**

### **Introduction of MC's**

**Introduction of the PFLAG Board** (*Ones Present*)

**Introductions of the QM's & KF's** (*If Present*)

**Introductions Of Titles Holders** (*Past and Present*)

**Introduction Of Titles Holders** (*Stepping Down*) *Sit on Stage.*

**All Commands** (*Does not have to just be drag performers*)

**Excuse title holders off stage** (*Get Ready for Final Walk*)

**Read the History and Mission of PFLAG**

**Past Titleholders Performances** (*If Time Allows*)

**-Break-**

**Final Walks**

**Introduction of Judges**

**Introduction of Candidates**

**-Evening Wear Section-**

**-Entertainment/Lip-Sync-**

**-Judges Q & A-**

*(Pull From Hat of questions from judges 2 questions for each contestant.)*

**Break** (*Add up scorecards*)

*(Gather Board, QM's, KF's, & stepping down titleholders)*

*(Give Mic to President of the Board to show winners to individuals on stage)*

*(Send stepping down title holders to get winners)*

**Oath Of Office**

**The End**



## -Judges' Score Cards-

Name Of Candidate	Evening Wear	Entertainment Lip-Sync	Question & Answer	Totals

**Please Score Each Contestant 1-10**

\*Bonus winners will be called by the president after all totals finalized\*

## -Final Score Card-

Names Of Candidate	Judge #1 Totals	Judge #2 Totals	Judge #3 Totals	Judge #4 Totals	Judge #5 Totals	Bonuses	Final Totals

**\*Bonus (*Most Tips*) 1<sup>st</sup>- 5pts 2<sup>nd</sup>- 4pts\* \*Raises Most Money 7pts\***